

Mail or Fax
Form & Payment To:
**East Texas Wedding
Extravaganza**
c/o Elite Concierge & Events
1530 SSW Loop 323 *STE.114
Tyler, Texas 75701
Fax: 214.540.1171
Office: 903.566.4048
Cell: 352.586.2207



**The ONLY BRIDAL
EVENT in East
Texas till 2011!**
Professionally
Organized Event
Equal Opportunity
Expo for ALL East
Texas Vendors !

www.EastTexasWeddingEvents.com
**EAST TEXAS
WEDDING EXTRAVAGANZA**

July 11, 2010 @ ROSE GARDEN CENTER, TYLER – Sunday, Noon – 4:00pm
Exhibitor Registration Form and Agreement

Business Name: _____

Service/Category: _____

Contact: _____

Address, City, ST, Zip _____

Phone: _____ Fax: _____ E-mail: _____

ALT. Phone: _____ Website: _____

Exhibitor Fees:

**** Call for Availability ****

\$300.00 - 8ft. Table/Booth _____ \$525.00 "Special" Double _____ ****Electricity Needed:** Yes No

TABLES Listed BELOW ARE Very LIMITED in # AVAILABLE, NO FLOOR/BOOTH SPACE JUST TABLE TOP!

\$150.00 Pub Table _____ \$250.00 6ft. Round _____ Limited Availability on table top Electric!

**** All booths are reserved first come first serve.... "PLEASE call to confirm availability"**

Sponsorships Available!!

*ALL sponsorships come with a Prime Booth, Ad in Program, Your Banner displayed in prime location, Website Link, Special Signage at Event, Your Logo on Advertising (deadlines apply)
Please contact me directly for levels of sponsorship, pricing packages and availability!
(Only a Limited Number Available)*

****Please Note: Return ALL (3) forms and ENTIRE booth Fee MUST be included.**

I have read, understand and agree with All Terms on this form and separate form marked Terms of Agreement, I have initialed all forms where indicated.

Business Name: _____ Date: _____

Printed Name: _____ Signature: _____



**5S Rental & Sales
Party ~ Wedding ~ Special Events**



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Payment Form / 3 Options

1. If Paying by Check, Mail All Forms with Full Payment

Make Checks Payable to: **Elite Concierge & Events or ECE**

_____ I have included a Check for my table/booth in the amount of
 \$ _____
 A \$35.00 return check fee will apply

2. If paying by credit card FAX all forms to 214.540.1171 (fax is preferred for C.C.)

By signing this form you authorize the event promoter to charge your credit card for the fees indicated below.

Please bill my Credit Card below for the amount of \$ _____ (plus a 2% processing fee)

*MC/Visa/Discover (circle one)

*Card # _____ Security Code # _____

*Exp. Date: _____

*Print Name (as it appear on card): _____

*Full Address (for card, if different than contact form): _____

*Signature (as it appears on card): _____

*Zip for Card: _____

***Required Info**

** Please Note, C.C. charge will appear has Elite and may be through Paypal.*

Company Name: _____

3. To Pay BY PAYPAL, A SECURED Payment Link Will Be Sent To Your EMAIL.

Fax or Mail Forms

PAYPAL IS A SECURED PAYMENT METHOD, NO ACCOUNT IS NEEDED & YOU HAVE SEVERAL PAYMENT OPTIONS.
A vendor preferred choice.

*Email to send link: _____

(Please Print Legible)

Booth is confirmed when payment receipt is received by Paypal...Thank you!



EAST TEXAS WEDDING EXTRAVAGANZA 2010

Terms of Agreement

Exhibitor/Vendor agrees to the following:

1. Booth space is based on a first come, first serve basis and will be assigned at the discretion of ETWE.
2. No subletting of space without prior written permission of ETWE.
3. Each vendor will be supplied 1 8ft. Table (or size reserved), 2-chairs, table linens & basic signage to locate booth on setup day. Your signage is your image/brand, We welcome your use of your banner/ sign, if space permits.
4. Professional attire required or specific attire for your business
5. Displays are limited to your immediate booth space unless otherwise approved.
6. Vendors are responsible for the cost of any additional materials they require for booth setup and display purposes. RE: Special Electricity requirements, extra chairs, tables ect....
7. All persons associated with your booth must have ETWE access badge/pass to gain free access into the show.
8. Do to limited space there is no hospitality area, a small kitchen area is available for drinks/snacks.
9. Only 1,2 or 3 persons/staff, depending on business type/vendor space, are allowed PER booth. Fee applies for additional passes
10. Vendor set up will begin at 4:00 pm on Saturday, July 10, 2010 and MUST be completed by 7:00 pm.
11. The event on Sunday will begin promptly at **Noon and ends at 4:00 pm. NO EARLY BREAKDOWNS!!**
12. All exhibitor/vendor booths MUST be manned throughout the event.
13. Vendor agrees to allow ETWE and its partners to utilize their name, products and/or services in advertising and promotional materials unless exclusion is specifically requested in writing.
14. Booth fees are due in FULL upon signing of contract to insure space assignment.
15. Exhibitor/vendor hereby releases ETWE, Elite Concierge & Events and its agents, partners, affiliates, sponsors from any claim for damage and/or injury to property and/or person in conjunction with their participation in the ETWE.
16. Any damage done to the building and/or facilities must be reported and paid for by the responsible party and /or assigned vendor.
17. Exhibitors requiring electricity must furnish their own electrical cords /power strips for standard outlets.
18. All areas must be left in orderly and clean condition. Dispose of your own trash and litter in proper receptacles.
19. Exhibitor/vendor is responsible for reporting all applicable sales tax for all sale transactions started and/or completed at booth during ETWE event. Orders and/or deposits may be taken and are permissible.
20. Each exhibitor/vendor is required to giveaway at least 1 (one) prize, to be given away on the day of the event. Winner will be selected from registration entries. ALL prizes MUST be of monetary value, NO discounted coupons and/or % off product when booked ect...Be creative...! Prizes valued over \$250.00 will receive detailed stage intro. Prizes over \$500.00 will be listed as one of the grand prizes (contact with ETWE is required prior to event for details and approval)
21. Vendor(s) agree to respond to request(s) by ETWE within 48 hrs. for information requests prior to the event to facilitate 'day-of-show' ease of transition.
22. ETWE/ ECE will not accept any cancellations, therefore signed agreement is acknowledgment of payment due and no refunds will be furnished, no cancellation of payment is accepted.

Neither ETWE nor any of its promoters, producers, agents, partners, affiliates, sponsors through the ETWE will be liable for the acts or omissions of its members or volunteers nor for any loss, damage, or injury from any cause to the exhibitor, exhibitor's employees or property, or any damages caused to the designated exhibit area located at the Tyler Rose Garden Center. The exhibitor agrees to hold harmless ETWE and all their affiliates for any liability arising by exhibiting in the ETWE.

Any changes to above agreement MUST be in writing and acknowledged by ETWE and attached to signed form.

I have read, understand and agree with the above Terms of Agreement.

By signing the Exhibitor Registration Form and Agreement you are acknowledging, agree and accept this agreement.

***** Pg. 3 of 3 _____ Initial Here**